



# *FloridaLearns STEM Scholars*

## **Student Guidelines for Submitting a Paper for the *FloridaLearns STEM Scholars Research Monograph***

### **Why Should I Submit?**

This is a unique and exciting opportunity for high school students to contribute to a publication, for which contributions from twenty-seven of Florida's rural school districts will be solicited. The publication will be made available online to a wide audience. Imagine the potential this opportunity will give you to make your applications and resume distinctive!

### **Who May Submit?**

Any *FloridaLearns STEM Scholar* participant may submit a paper for consideration. Students may submit their papers individually, or two students may work together to write a paper. The STEM Mentor Teacher or Field Site/Workplace Leader may be listed as the last author if appropriate. This will depend on your topic and who worked with, or assisted you, in this effort.

### **How do I Submit My Paper?**

- Provide printed and electronic copies of your paper to your STEM Mentor Teacher. The STEM Mentor Teacher will scan your paper for obvious errors. If he or she feels that edits may be needed, you will be asked to make revisions. This is a good opportunity for you to ask your English teacher for assistance.
- The STEM Mentor Teacher will e-mail the paper as an attachment to project personnel when he/she feels that it is print-ready.

### **Due Date: May 16, 2014**

For a paper to be considered, project personnel must have the final, print-ready paper by this date.

### **Topics to Consider:**

The paper must be about the *FloridaLearns STEM Scholars* Project and how it has impacted you in some way. You may choose to write about the overall project or focus on a specific aspect of the project that you participated in. Each paper will be reviewed by a team of at least three reviewers. We will select and publish as many papers as possible, based on the results of the review and availability of space.

### **Length and Format:**

Papers that are submitted should be edited and print-ready.

- Papers must be a **minimum** of **three** pages in length, excluding the title and reference list (if references are required)
- Papers should be no more than 10 pages, including the title page and the page containing your reference list (if references are required).
- The paper must be a Word Document on 8.5" x 11" paper and double-spaced throughout. The spacing requirement includes the reference list, if references are cited.
- The font must be 12-point Times New Roman.
- All page margins should be formatted at 1.0".

*Panhandle Area Educational Consortium in partnership  
with Heartland Educational Consortium and North East Florida Educational Consortium  
[www.floridalearnsstemscholars.org](http://www.floridalearnsstemscholars.org)*

- Do not justify lines; instead, use the “align left” style.
- The title page should include the title of the paper, author/s, and the name of the author’s school.
- The reference list and all in-text citations should be formatted according to APA Guidelines. More information is below.

**Writing Style:**

If you cite a source, use the [APA style](#) to cite the reference within the text and the reference list. You may be accustomed to referring to the reference list as a bibliography. Don’t forget that any reference, mentioned in the text, must be cited in the reference list and vice versa.

Here is a link to a tutorial about how to use the APA style to cite references.

<http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx>.

These links will format in-text citations and the reference page or bibliography citation for you at no cost.

<http://www.citefast.com/>

<http://www.bibme.org/>

**What do I do if I have questions?**

If you have specific questions, don’t hesitate to ask your STEM Mentor Teacher or e-mail project personnel at [stem@paec.org](mailto:stem@paec.org)